

SESSION 1 AGENDA

Select a Management Approach and Build Your Database

Room 200A, Coastal Institute, Kingston Campus, URI
9:00 AM – 12:00 PM

- 8:30 **Registration and Refreshments**
- 9:00 – 9:15 **Welcome and Introduction**
- Goals and objectives of the series; agenda review and logistics
 - Technical assistance available to support implementation
 - Introduction and discussion; participants invited to describe their current wastewater management practices & concerns; what they wish to accomplish using RIWIS
- 9:15 – 10:00 **Community Management Options**
Lorraine Joubert, URI Cooperative Extension NEMO
- Management options ranging from education and voluntary inspection, maintenance of alternative systems, mandatory programs for critical areas or townwide
 - Sample education and outreach methods, ordinances and zoning provisions that can be used in initial program efforts
 - Open discussion of best-fit options for communities, successes and progress to date, and planned activities
- 10:00 – 10:15 **Break**
- 10:15 – 10:45 **Building Your Database Using Existing Data Sources**
Justin Jobin, Jamestown Wastewater Program Manager
- How to set up the RIWIS database using existing data from the tax assessor, town clerk, RIDEM, and private sector
 - Open discussion on interdepartmental communication and interaction
- 10:45 – 11:45 **The RIWIS Set-Up Kit**
Justin Jobin, Jamestown Wastewater Program Manager
- Review and explanation of the features in the RIWIS Start-up Kit developed by Carmody
 - Overview of recommended RIWIS fields, procedures, and forms developed by URI
- 11:45 – 12:00 **Questions, Wrap-Up, and Materials for Second Session**
- 12:00 – 1:00 **Optional Technical Support**
Communities are urged to bring their tax assessor database for hands-on assistance in preparing the information for import into RIWIS.
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